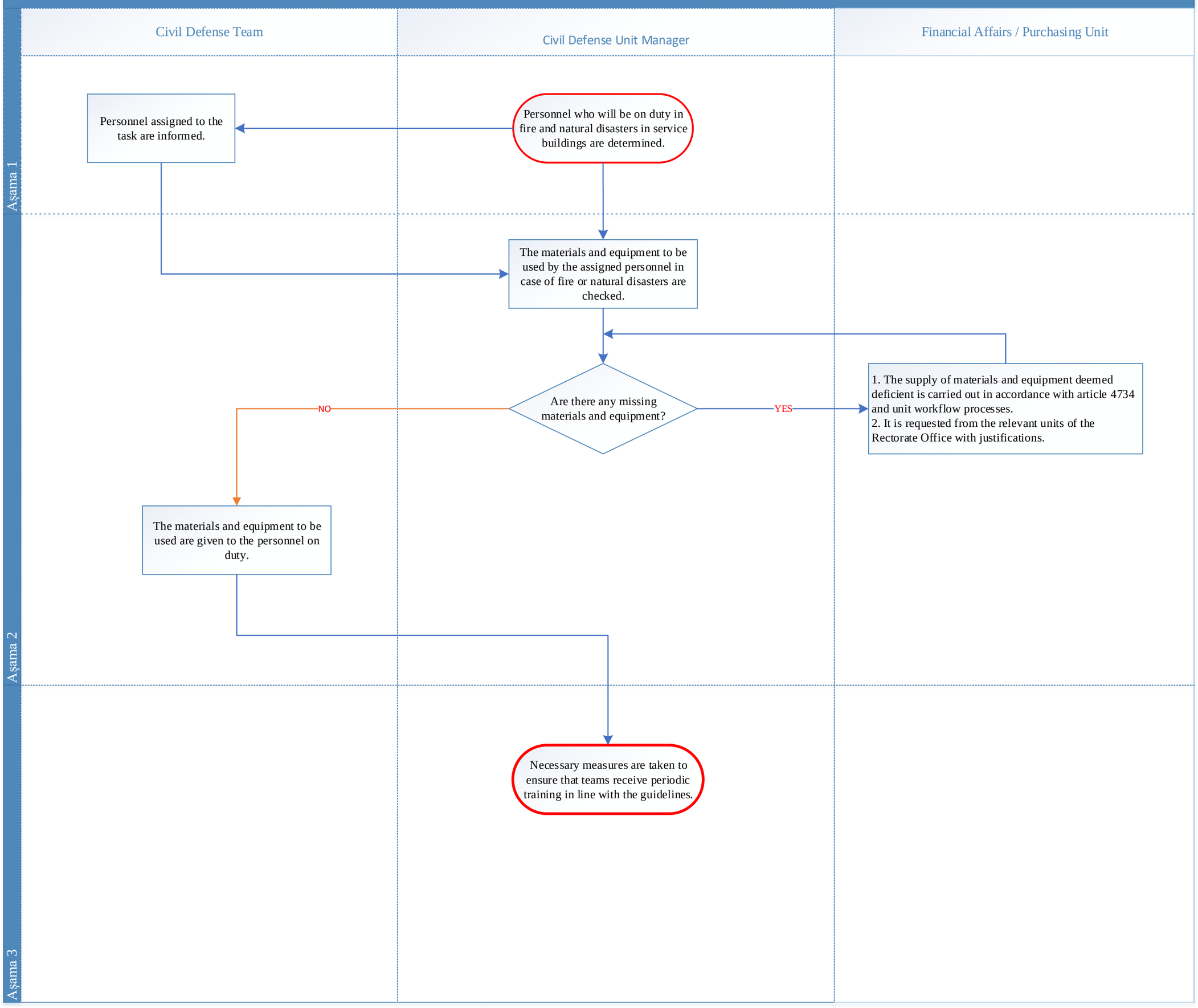13.1. Civil Defense Team Establishment and Working Process